

**Notice of Public Meeting
St. Johnsbury Regional Advisory Board (RAB)
Career and Technical Education (Lyndon Institute and St. Johnsbury Academy)**

**Monday, March 14, 2022
3:30pm - 4:30pm
Virtual Meeting via Zoom (link provided on agenda)**

Meeting Agenda

St. Johnsbury Region Career and Technical Education
Regional Advisory Board Meeting

Date: March 14, 2022

Time: 3:30 - 4:30

Location: Zoom

<https://lyndoninstitute.zoom.us/j/93007774552?pwd=Ym43eUR3VzZhSnRVbXlMYW1JUS9uQT09>

Meeting Agenda		
TOPIC: Regional Advisory Board 2021-2022	ATTENDEES: RAB group members Present: Missing: Public present:	
MEETING OBJECTIVES: <ul style="list-style-type: none"> • AOE RAB approval update • GEER grant amendment • CLNA documents • Programming update 		
<ul style="list-style-type: none"> • By Laws as amended and approved 		
SCHEDULE:		
TIME	MINUTES	ACTIVITY
		Welcome: Meeting called to order: Approve minutes from December: Link: 12.13.21 Public Input:
		RAB approval from AOE <ul style="list-style-type: none"> • Following up regarding approval of RAB: <ul style="list-style-type: none"> ○ Arlington and East Burke are not required representation ○ Workforce representation on Board. Only 3 required. We have more. Only 3 can be voting members. ○ Need representative from St. Johnsbury for approval

		<p>GEER (Governor's Emergency Education Relief) Amendment Narrative</p> <ul style="list-style-type: none"> ● Amended narrative <p>Comments:</p> <p>Approval:</p>
		<p>CLNA Update (Perkins V Comprehensive Local Needs Self-Assessment)</p> <ul style="list-style-type: none"> ● Section 1: Student Performance ● Section 2: LMI and Community Needs (not there yet) <ul style="list-style-type: none"> ○ Local Business survey ○ Community Needs survey ● Section 3: Program Size, Scope and Quality review (folder) ● Section 4: Program of Study (template) <ul style="list-style-type: none"> ○ In progress - Graphic Design program ● Section 5: Recruitment, Retention, and Training <ul style="list-style-type: none"> ○ Faculty/Staff survey ● Section 6: Improving Equity and Access ● Required surveys (drafts) <ul style="list-style-type: none"> ○ Student: CTE enrolled ○ Student: NOT enrolled ○ Parent: CTE student ○ Some on hold - LI will be doing community survey
		<p>CLNA Committee(s):</p> <ul style="list-style-type: none"> ● LMI: <ul style="list-style-type: none"> ○ Jen P, Caleb B., Pat G, and Jeremy W. met ○ Collecting LMI data (VTDOL, BLS) ● Participants include: <ul style="list-style-type: none"> ○ WBL and Special Populations Coordinators, School Counselor, Faculty, HOS, LI teachers
		<p>Programming Updates:</p> <ul style="list-style-type: none"> ● Adult LNA <ul style="list-style-type: none"> ○ Unable to find instructor. Contact again with NVRH ● Program update (LI) <ul style="list-style-type: none"> ○ Allied Health program: submitting paperwork to CCV for adjunct status/concurrent instruction ○ Outdoor Recreation: Approve concurrent instruction with NVU-Lyndon for Outdoor Leadership and Small Group Dynamics ○ Automotive: Articulation with Northwestern Ohio U for Steering and Brakes.
		<p>Set schedule for 2021-22 school year.</p> <ul style="list-style-type: none"> ● RAB meeting cycle (as per AOE memo) ● December 13th 3:30 PM ● March 14th 3:30 pm

		<ul style="list-style-type: none">● June 13th 3:30 PM<ul style="list-style-type: none">○ Dec- January: RAB meetings around budgets (schedule an extra meeting if needed)○ Spring: Program updates○ Fall: Assessment Data- getting industry recognized credentials, benchmarks of programs
		Parking Lot:
		Next moves/ next meeting: Agenda items: Next Meeting Agenda Meeting closed: 4:40pm.