

Boarding Student Admission Application Instructions

Please do not return this sheet with your application.

Lyndon Institute (LI) welcomes applications from students who are enthusiastic about learning and who want to take advantage of the many opportunities that LI has to offer. The Admissions Committee bases its decision on the candidate's ability to succeed and contribute academically and personally at Lyndon Institute.

We accept applications on a rolling admission basis. Candidates are invited to submit their applications to LI at any time. LI will then review the applications and notify the applicant of their decision within a few weeks from submission.

APPLICATION FORM

Please complete the "Application for Admission" form in your own handwriting, as neatly and thoroughly as possible. Sign and date the application and email it to the Lyndon Institute Admissions Office at admissions@lyndoninstitute.org.

APPLICATION FEE

A \$50 application fee must accompany the application in order for it to be considered complete. Make check payable to Lyndon Institute and mail to:

Business Office
Lyndon Institute
PO Box 127
Lyndon Center, Vermont 05850

PHOTOGRAPH

Please include a copy of passport photo (required for international students) or a photograph of the applicant.

OFFICIAL SCHOOL TRANSCRIPT

Please submit a transcript of all the high school years and credits that you have completed (U.S. grades 9, 10, 11 or the equivalent), including mid-year reports. If you are applying to grade 9, please submit your grade reports from grades 7 and 8. These are essential to our review process. Please have your parent or guardian sign the "Permission to Release School Records" form. Give that form to your current school and request that they email the records directly to the Lyndon Institute Admissions Office at admissions@lyndoninstitute.org.

RECOMMENDATIONS

Please provide your Guidance Counselor, English Instructor, and Mathematics Instructor with the appropriate recommendation forms and have them email the completed forms directly to the Lyndon Institute Admissions Office at admissions@lyndoninstitute.org.

Please list on the application form the names of the individuals who will be providing your recommendations.

TEST RESULTS

If you are a domestic student applying for the 11th or 12th grades, we will need your PSAT, SAT, SSAT, or ACT results and the results of other testing as it reflects on your academic ability.

International students should submit scores from the iTEP test or the TOEFL Jr. (for students applying to 9th and 10th grades), or the TOEFL (for students applying to the 11th and 12th grades).

Please contact us if you desire to submit alternative test scores.

STUDENT ESSAY

On a separate sheet of paper, please respond to all of the following questions in your own handwriting.

1. How would you describe a typical day at your current school?
2. What are your academic goals and interests, including both secondary and post-secondary educational plans? How might Lyndon Institute help you to achieve those goals?
3. What person or event do you consider to be influential in your life? Please explain your choice.
4. You just woke up and found out that all classes have been cancelled today. How might you spend the rest of this day?

PARENT COMMENTS

On a separate sheet of paper, please respond to all of the following questions:

1. What are your goals for your child and how do you see Lyndon Institute helping him or her to achieve those goals?
2. What are the academic strengths and weaknesses of your child?
3. Why did you decide to send your child to a boarding school or to study abroad?
4. Why did you choose Lyndon Institute for your child?

INTERVIEW

LI requires an admissions interview of every applicant. If a campus visit and interview are not possible the Admissions Office will schedule a Skype interview.

ADMISSION DECISION & NOTIFICATIONS

Upon receipt of all your information (see checklist at right), the Admissions Committee will review your application and send you an email notifying you of the Committee's decision.

If you are accepted to Lyndon Institute, a contract outlining the terms and conditions of enrollment will be included with your acceptance letter. A reservation for your enrollment will be entered when we receive by email the completed contract, signed Tuition & Fee Statement, and your non-refundable enrollment deposit.

CHECKLIST

Your application will not be considered until all the items listed below have been completed:

- Application Form
- \$50 Application Fee (non-refundable)
- Photograph (copy of passport photo for international students)
- Official School Transcripts
- Recommendations (3)
- Test Results
- Student Essay
- Parent Comments
- Interview

Non-Discrimination Policy

Lyndon Institute complies with all applicable state and federal nondiscrimination statutes, including the Vermont Public Accommodations Act (9 V.S.A. Chapter 139), the Vermont Fair Employment Practices Act (21 V.S.A. Chapter 5, Subchapter 6) and Vermont State Board of Education rules 2226.6 and 2229.1.

Enrollment Policy

As an approved independent school Lyndon Institute follows these enrollment policies:

- 1) All applications to Lyndon Institute shall be made voluntarily.
- 2) No student shall be denied acceptance for enrollment in Lyndon Institute on the basis of disability (as defined in Section 504 of the federal Rehabilitation Act of 1973 as amended), or that the student is eligible for special education or undergoing the comprehensive evaluation process for special education, or on the basis of race, creed, color, national origin, marital status, sex, sexual orientation, or gender identity or any other classification protected by federal or state law.
- 3) Lyndon Institute may make acceptance decisions based on considerations including enrollment of other family members, meeting minimum academic or extracurricular activity preparation requirements, student and family agreement with the school's educational philosophy, student willingness to participate in extracurricular programs and activities, and family willingness promptly to pay invoices for tuition, fees and other student expenses.
- 4) If the number of applicants to Lyndon Institute exceeds capacity, enrollment decisions shall be based first upon continuing to enroll previously enrolled students and then upon considerations itemized in paragraph 3 above.

Boarding Student Application for Admission

APPLICANT INFORMATION

| | | | |
|--------------------------------|--|------------------|----------------|
| FAMILY NAME | GIVEN NAME | MIDDLE NAME | NICKNAME |
| DATE OF BIRTH (month/day/year) | SOCIAL SECURITY NUMBER (IF U.S. CITIZEN) | | MALE OR FEMALE |
| ADDRESS | | | |
| CITY | STATE/PROVINCE | POSTAL CODE | COUNTRY |
| EMAIL | | TELEPHONE | |
| COUNTRY OF CITIZENSHIP | | COUNTRY OF BIRTH | |

If you are not a citizen of the United States, do you have a permanent U.S. Visa? Yes No

Current grade: 8 9 10 11 12 Grade applying for: 9 10 11 12

Semester: Fall 202_____ Spring 202_____

Boarding: 7 days a week 5 days a week

I am interested in participating in the following extracurricular activities at Lyndon Institute:

PARENT INFORMATION

| | | | | | | | |
|-----------------|---------------------------|-------------|---------|-----------------|---------------------------|-------------|---------|
| PARENT/GUARDIAN | RELATIONSHIP TO APPLICANT | | | PARENT/GUARDIAN | RELATIONSHIP TO APPLICANT | | |
| MAILING ADDRESS | | | | MAILING ADDRESS | | | |
| CITY | STATE/PROVINCE | POSTAL CODE | COUNTRY | CITY | STATE/PROVINCE | POSTAL CODE | COUNTRY |
| EMAIL | | TELEPHONE | | EMAIL | | TELEPHONE | |
| OCCUPATION | | EMPLOYER | | OCCUPATION | | EMPLOYER | |

SCHOOL INFORMATION

Please list all the schools you have attended in the last three years (current school first):

| | | | | | |
|-------------|-------------|-------------|---------|----------|---------|
| SCHOOL NAME | SCHOOL NAME | SCHOOL NAME | | | |
| ADDRESS | ADDRESS | ADDRESS | | | |
| GRADE(S) | YEAR(S) | GRADE(S) | YEAR(S) | GRADE(S) | YEAR(S) |

Please list the names of the instructors who will be providing your recommendations:

| | |
|-----------------------------|-------------|
| GUIDANCE COUNSELOR NAME | SCHOOL NAME |
| ENGLISH INSTRUCTOR NAME | SCHOOL NAME |
| MATHEMATICS INSTRUCTOR NAME | SCHOOL NAME |
| OTHER | |

To complete your application, please sign below:

| | |
|---------------------|------|
| APPLICANT SIGNATURE | DATE |
| PARENT SIGNATURE | DATE |

Guidance Recommendation

_____ has applied for admission to Lyndon Institute.
APPLICANT NAME

As one who interacts with the applicant on a daily basis, your candid evaluation and comments will be valuable in our assessment of this student’s potential. Your responses, to be used solely by the Lyndon Institute Admissions Committee, will remain confidential and will not become part of the student’s permanent record. Please complete this form and email it to the Lyndon Institute Admissions Office at admissions@lyndoninstitute.org. *Thank you!*

_____ GUIDANCE COUNSELOR OR PRINCIPAL NAME _____ SCHOOL

_____ SIGNATURE

How long have you known the applicant? _____

Please evaluate the applicant on the following skills, personality traits, and work habits:

| | EXCELLENT | ABOVE AVERAGE | AVERAGE | BELOW AVERAGE |
|--|-----------|---------------|---------|---------------|
| Academic Ability | | | | |
| Cooperation with Adults | | | | |
| Cooperation with Parents | | | | |
| Cooperation with Peers | | | | |
| Emotional Stability | | | | |
| Independence (in thought & actions) | | | | |
| Integrity | | | | |
| Leadership | | | | |
| Perseverance | | | | |
| Respect for Authority | | | | |
| Self-Confidence | | | | |
| Self-Esteem | | | | |

Please comment on the applicant's following qualities (Offer specific examples, if possible):

Study Habits (Concentration, Initiative, and Preparedness):

Strengths & Interests:

Personality (Friendliness, Integrity, Manners, Self-Confidence):

If you answer "Yes" to either of the following questions, please provide a full explanation on a separate sheet:

Has the applicant ever been dismissed, suspended, placed on probation, or received any other serious disciplinary sanctions? Yes No

Has the applicant voluntarily withdrawn from school for an extended period of time for any reason other than health? Yes No

Please share any comments or reservations you may have regarding the applicant's potential for academic or personal success at Lyndon Institute:

English Recommendation

_____ has applied for admission to Lyndon Institute.
APPLICANT NAME

As one who interacts with the applicant on a daily basis, your candid evaluation and comments will be valuable in our assessment of this student's potential. Your responses, to be used solely by the Lyndon Institute Admissions Committee, will remain confidential and will not become part of the student's permanent record. Please complete this form and email it to the Lyndon Institute Admissions Office at admissions@lyndoninstitute.org. *Thank you!*

_____ ENGLISH INSTRUCTOR NAME _____ SCHOOL

_____ SIGNATURE _____ ENGLISH COURSE TITLE

Briefly describe the content of this course:

How long have you known the applicant? _____ *Please evaluate his or her English skills:*

| | EXCELLENT | ABOVE AVERAGE | AVERAGE | BELOW AVERAGE |
|------------------------------|-----------|---------------|---------|---------------|
| Composition | | | | |
| Comments: | | | | |
| Grammar | | | | |
| Comments: | | | | |
| Mechanics | | | | |
| Comments: | | | | |
| Reading Comprehension | | | | |
| Comments: | | | | |
| Vocabulary | | | | |
| Comments: | | | | |

English Recommendation (continued)

Please evaluate the applicant on the following skills, personality traits, and work habits:

| | EXCELLENT | ABOVE AVERAGE | AVERAGE | BELOW AVERAGE |
|--|------------------|----------------------|----------------|----------------------|
| Abstract Thinking | | | | |
| Cooperation | | | | |
| Creativity | | | | |
| Curiosity | | | | |
| Discipline | | | | |
| Effort | | | | |
| Homework Assignments | | | | |
| Integrity | | | | |
| Leadership | | | | |
| Perseverance | | | | |
| Personal Evaluation | | | | |
| Potential | | | | |
| Relationship with Adults | | | | |
| Relationship with Peers | | | | |
| Respect for Authority | | | | |
| Responsibility | | | | |
| Overall assessment of the applicant compared to other students you have known | | | | |

Please describe the applicant in your own words.

Mathematics Recommendation

_____ has applied for admission to Lyndon Institute.
APPLICANT NAME

As one who interacts with the applicant on a daily basis, your candid evaluation and comments will be valuable in our assessment of this student's potential. Your responses, to be used solely by the Lyndon Institute Admissions Committee, will remain confidential and will not become part of the student's permanent record. Please complete this form and email it to the Lyndon Institute Admissions Office at admissions@lyndoninstitute.org. *Thank you!*

_____ MATHEMATICS INSTRUCTOR NAME _____ SCHOOL

_____ SIGNATURE _____ MATHEMATICS COURSE TITLE

Briefly describe the content of this course:

| | EXCELLENT | ABOVE AVERAGE | AVERAGE | BELOW AVERAGE |
|------------------------|-----------|---------------|---------|---------------|
| Number Skills | | | | |
| Comments: | | | | |
| Math Process | | | | |
| Comments: | | | | |
| Problem Solving | | | | |
| Comments: | | | | |

Mathematics Recommendation (continued)

Please evaluate the applicant on the following skills, personality traits, and work habits:

| | EXCELLENT | ABOVE AVERAGE | AVERAGE | BELOW AVERAGE |
|--|------------------|----------------------|----------------|----------------------|
| Abstract Thinking | | | | |
| Cooperation | | | | |
| Creativity | | | | |
| Curiosity | | | | |
| Discipline | | | | |
| Effort | | | | |
| Homework Assignments | | | | |
| Integrity | | | | |
| Leadership | | | | |
| Perseverance | | | | |
| Personal Evaluation | | | | |
| Potential | | | | |
| Relationship with Adults | | | | |
| Relationship with Peers | | | | |
| Respect for Authority | | | | |
| Responsibility | | | | |
| Overall assessment of the applicant compared to other students you have known | | | | |

Please describe the applicant in your own words.

Permission to Release School Records

As the parent (or legal guardian) of _____
STUDENT'S NAME GRADE

I grant permission to:

STUDENT'S CURRENT (OR MOST RECENT) SCHOOL

ADDRESS

CITY STATE OR PROVINCE POSTAL CODE COUNTRY

To release a copy of my child's school record, including the following information, to the Lyndon Institute Director of Admissions:

- Official Administrative Record
(name, address, birth date, grade level completed, grades, class standing, and attendance record)
- Instructor and/or Counselor Observations & Comments
- Standardized Achievements Test Scores
- Intelligence and Aptitude Test Scores
- Record of Extracurricular Activities
- Medical Records (Required by Vermont Law)
- Psychological Testing, Diagnostic, and Evaluation Report
- Any other information that would reflect on the student's ability to be successful at Lyndon Institute, such as disciplinary and behavioral records.

PARENT (OR LEGAL GUARDIAN) NAME SIGNATURE DATE

Parent or Legal Guardian: Please sign and submit this form to your child's current (or most recent) school and request that the school send the transcripts of your child's record directly to the Lyndon Institute Director of Admissions at admissions@lyndoninstitute.org.