Lyndon Institute - My Backpack Frequently Asked Questions

Q: Where do I go to log in to My Backpack?

A: You would go to the Lyndon Institute website: <u>www.lyndoninstitute.org</u> and click on 'My Backpack'.

Q: What is my 'My Backpack' username?

A: Your username is the email address that we have on record for you. If we do not have an email address on record for you, you will get a message saying: **"The email address you entered was not found. Please contact the school for further assistance."** We will need to work with you to set up your account.

Q: What is my 'My Backpack' password?

A: Before you are able to log into 'My Backpack' for the first time, you will need to create your password. Also, you will need to make sure that we have your email address on record with Lyndon Institute as mentioned in the previous question.

To set your password, do the following:

- 1. Go to www.lyndoninstitute.org and click on 'My Backpack'.
- 2. click on 'I forgot my username/password'.
- 3. You will be asked to enter your User Name **OR** your E-Mail Address. Simply type in your E-Mail address and click the Button that says **'Get User Name/Password'.**
- 4. A new email message will now be automatically generated and sent to your email address allowing you to give yourself a new password.

Q: Do I need an email address to have a My Backpack account?

A: Yes you will need an email address. You cannot have a 'My Backpack' account without an email address.

Q: What do I do if it says "Login isn't recognized"?

A: First double check that you entered the correct email address. If this is correct, contact us at <u>help@lyndoninstitute.org</u>

Q: I don't have a password, what do I do?

A: Follow the steps below:

1. Go to www.lyndoninstitute.org and click on 'My Backpack'.

2. click on 'I forgot my username/password'.

- 3. You will be asked to enter your User Name **OR** your E-Mail Address. Simply type in your E-Mail address and click the Button that says **'Get User Name/Password'.**
- 4. A new email message will now be automatically generated and sent to your email address allowing you to give yourself a new password.

Q: I forgot my password, what do I do?

A: Follow the four steps listed in the question immediately preceding this one.

Q: I need further tech support, who should I contact?

A: You may contact help@lyndoninstitute.org or call 802-535-3725 for assistance

Q: Where do I go to see my student's

grades: Marking Period Grades & Comments or Grades & Comments History attendance: Student Attendance classes: Student's picture, Student's Schedule, Student's attendance schedule: Student's Schedule Teacher info: Faculty Directory

Q: How do I contact my student's teacher or advisor?

A: Click on <u>Faculty Directory</u>, then click on the email address links.

Q: How do I see my student's homework assignments?

A: Daily Assignments and Comments

Q: How do I see my kids progress reports?

A: Marking Period Grades & Comments or Grades & Comments History

Q: How do I use MyBackPack on my mobile device?

A: Do the following:

- 1. Go to App store for iPhone/iPad and Google Play store for Android
- 2. Download the Advantage Senior Systems App.
- 3. Enter 1867 as the School Code.
- 4. Log in with your username and password

Alternatively, you may open up My BackPack in a web browser on your mobile device (recommended in the case of devices with larger screens) by going to <u>www.lyndoninstitute.org</u> and tapping on 'My Backpack'. From there, log in as you normally would.